

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in the Committee Room, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, June 21, 2011 at 3:00 p.m.

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| PRESENT: | Board Members: | Christopher Causton, Chairman |
| | | Wendy Brown |
| | | John Mochrie |
| | | James Murtagh |
| | | David Winkler |
| | Chief Constable: | Derek Egan |
| | Deputy Chief Constable: | Kent Thom |
| | Secretary: | Mark Brennan |

The Chairman called the meeting to order at 3:00 p.m.

ADOPTION OF MINUTES:

The Chief Constable updated the Board on a number of issues, including the speed reader board, the "Police Post", the newsletter, the intranet, and the new administrative assistant.

RESOLVED that the minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, May 17, 2011, be adopted.

[James Murtagh joined the meeting at 3:15 p.m.]

DEPARTMENT REPORTS:

Financial Report (May 2011)

The Deputy Chief advised that the department was generally on budget. He also commented that the new car would be arriving soon.

Overtime Report (May 2011)

The Deputy Chief stated that there was nothing unusual in terms of overtime.

Community Services Reports (May/ June 2011)

The Deputy Chief advised that there will be the usual planning leading up to Endurance Night, such as using the Oak Bay News and other media.

RESOLVED that the Department Reports be received.

CHIEF'S ORDERS:

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|---------------------------|-----------------------------|
| Part I Order No. 2011-005 | Policy Amendments (Revised) |
| Part I Order No. 2011-006 | Policy Amendments |
| Part I Order No. 2011-007 | Policy Amendments |
| Part I Order No. 2011-008 | Policy Amendments |

The Chief Constable outlined the process for policy amendments. The current amendments address high risk issues, as well as some issues raised in the Filmer Report. There was a general discussion regarding freedom of information, and in particular the storage of officers' notebooks.

RESOLVED that Part I Order Nos. 2011-005 to 2011-008 regarding policy amendments be approved.

COMMUNICATIONS:

1. PB2011-18 CANADIAN ASSOCIATION OF POLICE BOARDS, May 24, 2011
Re 2011 CAPB Annual Meeting and Conference – Request for Funding

RESOLVED that the letter dated May 24, 2011 from the Canadian Association of Police Boards be received.

2. PB2011-19 DEPUTY CHIEF CONSTABLE, June 7, 2011
Re Oak Bay Tea Party 2011

The Deputy Chief stated that the Tea Party was very busy in terms of attendance, but very quiet in terms of any trouble. The boat was out, and two reserves were used. The Chairman also stated that he had received no negative comments.

RESOLVED that the memorandum dated June 7, 2011 from the Deputy Chief Constable be received.

3. PB2011-20 CRD INTEGRATED ROAD SAFETY UNIT, April 2011
Re Monthly Report

RESOLVED that the CRD Integrated Road Safety Unit April monthly report be received.

OTHER BUSINESS:

David Winkler reported on activities at the BC Association of Police Boards. He commented that the Association thanked Christopher Causton for his many years of service.

The Chairman thanked Derek Egan for his service as Acting Chief Constable. He noted that both Council and the community were appreciative of his efforts. Derek Egan expressed his thanks, commenting that Oak Bay has a great department and Board.

ADJOURNMENT:

RESOLVED that the open portion of the Police Board meeting be adjourned and that a closed session be convened to discuss personnel or labour relations issues, which may be dealt with in private under the *Police Act*.

The open portion of the meeting adjourned at 4:15 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chairman, Oak Bay Police Board