

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in the Committee Room, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, October 18, 2011 at 3:00 p.m.

PRESENT:	Board Members:	James Murtagh, Acting Chair Wendy Brown John Mochrie David Winkler Mayor Christopher Causton (by telephone)
	Chief Constable:	Mark Fisher
	Deputy Chief Constable:	Kent Thom
	Secretary:	Mark Brennan

CALL TO ORDER:

The Acting Chair called the meeting to order at 3:05 p.m.

ADOPTION OF MINUTES:

RESOLVED that the minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, September 20, 2011, be adopted.

DEPARTMENT REPORTS:

Financial Report (September 2011)

There was commentary on the quality of certain vehicle models, given the amount of maintenance required. In response to a question as to why the training expenditures always come in under budget, the Deputy Chief Constable advised that special investigations make it difficult for some members to be available for training, and also many of the training sessions were cancelled. The Chief Constable commented that Extraordinary Investigations will be on budget, as the investigation is now winding down.

Overtime Report (September 2011)

The Deputy Chief Constable commented that the amount of overtime is fair, but noted that flu season is on the way.

Community Services Reports (September 2011)

The Chief Constable noted that both Community Services officers have been busy over the past few months.

RESOLVED that the September Department Reports be received.

CHIEFS ORDERS:

Part I Order No. 2011-010	Policy Amendments
Part I Order No. 2011-025	Policy Amendments
Part I Order No. 2011-026	Policy Amendments

The Chief Constable advised that it has been a challenge getting contact information regarding Child Welfare, and he recommended that the Board adopt the Order now and it can be amended later to include contact information. The Board agreed but requested that there be language

changes to more clearly state the Oak Bay police officers' duties and responsibilities, and to use more assertive language, e.g. use "shall" rather than "should".

RESOLVED that Part I Orders No. 2011-010, 2011-025 and 2011-026, regarding policy amendments, be approved with the wording amendments requested by the Board (see above).

COMMUNICATIONS:

1. PB2011-25 EIMER BROWN *et al*, October 4, 2011
Re Underage Drinking in Oak Bay

The Board made some suggested amendments to the Chief Constable's draft response to correspondence item no. PB2011-25, but otherwise were in agreement with it.

RESOLVED that correspondence item no. PB2011-25 be received.

2. PB2011-26 MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL, May
20, 2011
Re 2011/2012 Enhanced Road Safety Operational Plan Funding

RESOLVED that the Memorandum of Understanding with the Ministry of Public Safety and Solicitor General dated October 7, 2011, be endorsed.

3. PB2011-28 CHIEF CONSTABLE, October 12, 2011
Re Chief Constable Monthly Report

The Chief Constable presented his monthly report, advising that an offer has been made to Julie Chanin, and she will start in mid-November. Sergeant McMillan will be doing an investigation for Vancouver Police Department. The Secretary commented that the Collective Agreement with the Police Association has now been finalized as it was ratified by the Greater Victoria Labour Relations Association.

There was a discussion regarding the Police Post on the Avenue. It was agreed that the officers should be out of their vehicle, as the intention of having the Post is to foster public engagement.

The comment was made that the issue of integration should always be on the agenda when the area Police Chiefs meet. Although it is Council that ultimately decides which model to pursue (e.g. integration or amalgamation), the Board should be advising Council on this issue.

RESOLVED that the Chief Constable's Monthly Report be received.

4. PB2011-29 CAPITAL REGIONAL DISTRICT, [Undated]
Re Regional Domestic Violence Unit Year End Report – September 2011

RESOLVED that the Regional Domestic Violence Unit Year End Report for September 2011 be received.

5. PB2011-27 Provisional Police Department Budget for 2012
PB2011-27-1 CHIEF CONSTABLE, October 13, 2011
Re Oak Bay Police Department New Resource Request – Records Support Clerk

The Chief Constable advised that the increases in the budget are attributable to the new administrative position and the increase in salaries as per the collective agreement.

It was suggested that a reserve be built up as a contingency in the event of any future extraordinary investigations.

The Deputy Chief Constable briefed the Board on the various models that the department is looking at for new vehicles. It was commented that alternatives such as propane and hybrids should be considered.

The Board requested that the draft provisional budget come back to the next meeting with a summary "roll-up" page. It was agreed that the new Records Support Clerk position be included in the budget, and that the staffing request be included in the covering memorandum.

OTHER BUSINESS:

The Board members expressed their gratitude for the years of service put in by James Murtagh. Mr. Murtagh responded by saying that he appreciated the opportunity and that he enjoyed serving on the Police Board over the years.

ADJOURNMENT:

RESOLVED that the open portion of the Police Board meeting be adjourned and that a closed session be convened to discuss personnel or labour relations issues, which may be dealt with in private under the *Police Act*.

The open portion of the meeting adjourned at 5:20 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Acting Chair, Oak Bay Police Board